



## Gift Aid Information

If you pay tax you can make any donation worth even more to the Edinburgh & Lothians Greenspace Trust. For every £1 that you donate to us we can claim an extra 25p to help make the Lothians a greener place to live and work. Gift Aid is a great scheme which gives a real boost to our donation income.

Gift Aid can be used for any donations you make, small or large and for one off donations or regular giving. You need to be a tax payer, and to be paying at least as much tax in one year as we are claiming back. Gift Aid can also be backdated to any donations in the last four years and can be used for all Gifts in the future. The Edinburgh & Lothians Greenspace Trust will claim the tax back at the basic rate.

To give your donations tax-effectively all you need to do is complete the form below and post or email it back to us. Your address is needed to identify you as a current UK taxpayer. If at any point in the future you decide to cancel your Gift Aid or if you realise that you will not pay enough tax to cover the amount reclaimed, all you need to do is write or email us to inform us of your decision.

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## Gift Aid Declaration Form:

To: Edinburgh & Lothians Greenspace Trust      Charity Registration Number: SC018196

I would like to Gift Aid all donations or subscriptions I make in the future or have made in the past four years to The Edinburgh & Lothians Greenspace Trust

Name: .....

Full Home Address:.....

.....

Postcode:.....      Date:.....

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

### **Important Notes on Gift Aid**

Please notify us if you

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains every £1.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust you tax code

For further information please contact us at:

Edinburgh & Lothians Greenspace Trust, Swanston Steading, 109/11 Swanston Road, Edinburgh EH10 7DS

Email: [info@elgt.org.uk](mailto:info@elgt.org.uk)      Tel: 0131 445 4025

# Thank You!