

Person Specification

We are looking for a Chair who will bring their own individual range of knowledge, skills and experience to contribute to the overall richness of the Board. It is unlikely that any individual person will have all of the skills and experiences that the Board collectively requires.

In addition to the qualities required of a Trustee of the charity, the Chair should also meet the following requirements:-

Personal Qualities

- demonstrate a strong and visible passion and commitment to ELGT's strategic objectives and ethos
- exhibit strong inter-personal and relationship building abilities and be comfortable in an ambassadorial role
- demonstrate tact and diplomacy, with the ability to listen and engage effectively
- good networking capabilities that can be utilised for the benefit of ELGT
- ability to foster and promote a collaborative team environment
- ability to commit time to conduct the role well, including the attendance of occasional events out with board meetings

Experience

- experience of operating at a senior strategic leadership level within an organisation that is relevant to the work of the Trust
- successful track record of achievement through their career
- experience of working with, or as part of, a Board of Trustees, or similar
- experience of external representation with a wide range of stakeholders
- experience of chairing meetings and events

Knowledge and skills

- broad knowledge and understanding of the environmental and health sector and current issues affecting it
- strong leadership skills, ability to motivate staff and volunteers and bring people together
- knowledge of financial management and a broad understanding of charity finance issues
- good understanding of charity governance issues

As well as specific skills, the Chair should also have certain **qualities** that make them suitable for holding the position of Edinburgh & Lothians Greenspace Trust Chair. The Nolan Committee identified seven principles of public life that should guide public figures:

selflessness | openness | integrity | honesty | objectivity | leadership | accountability

These are embedded in our code of corporate governance.

The Chair must also have qualities that enable the Board to work as a team in a consensual way:

*sense of leadership | sense of duty | ability to exercise judgement | prepared to work collectively
ability to be open minded when seeking solutions | ability to balance tact with candour*

Terms and conditions of appointment

The Directors, including Chair, hold office for a period of three years, unless a further invitation is made by the Board.

The anticipated time commitment for the role is four board meetings (approx 2.5hrs each) per year and approximately 1 day per month.

This is an unsalaried position. Expenses are paid in accordance with Edinburgh & Lothians Greenspace Trust's travel and subsistence policy.